



KUALA LUMPUR TOURIST GUIDES' ASSOCIATION (KLTGA) Election of 2020-2023 Executive Committee

A: INFORMATION ON NOMINATION

1. An Ordinary or Active Life Member of KLTGA offering to be nominated for election to the Executive Committee MUST observe the provisions of KLTGA Constitution's **Clauses 16.1.1 – 16.1.5, and 16.2.1.**
2. All nominations must be **proposed** in writing by one (1) member and also **seconded** in writing by one (1) other member.
3. Both proposer and seconder should have at least **one (1) year's membership** in KLTGA at the time of nomination.
4. A candidate can only contest for one (1) position as stated in the KLTGA Constitution **Clause 16.2.1.** Please tick ✓ in the correct box for the position nominated.
5. All completed Nomination Forms MUST be submitted together with the candidate's Certified true copy of Identity Card, Valid TG licence, **Bankruptcy Search Result of the Malaysian Department of Insolvency** from <https://e-insolvensi.mdi.gov.my> , nominee's passport-sized photograph and nominee's Curriculum Vitae (CV) in English or Malay.
6. For the post of **Hon. Chairman**, the candidate MUST ALSO submit with his/her Nomination Form & CV, a "Statement of Mission & Vision" (in English or Malay language) on his/her plans for members to benefit from the Association.

B: NOMINATION ELIGIBILITY CRITERIA

1. HON. CHAIRMAN

Members who offer to contest for the position of Hon. Chairman must:

- i. Hold a valid and confirmed Tourist Guide License issued by the Ministry of Tourism, Arts & Culture, Malaysia (or its successors-in-title)
- ii. Have first been an Ordinary member consecutively for five (5) years and have also fully paid their Annual Membership Subscription and PCD up to the year during which the Office Bearers' elections is held

2. OTHER EXECUTIVE COMMITTEE MEMBERS

- i. Hold a valid Tourist Guide License issued by the Ministry of Tourism, Arts & Culture, Malaysia (or its successors-in-title)
- ii. Current Ordinary members of KLTGA for at least ONE (1) year at the time of nomination and have also fully paid their Annual Membership Subscription and PCD up to the year during which the Executive Committee members' elections is held, OR,
- iii. Active Life members who have fully paid their PCD and, where applicable, the stipulated amount for the annual Group Personal Accident Insurance coverage arranged by the Association up to the year during which Office Bearers' elections is held.


C: NOMINATION FORMS SUBMISSION DEADLINE

All completed Nomination Forms with the required photographs & supporting documents, **placed in a sealed envelope** addressed to '**Chairman - Nominations Clearance Committee**' (NCC), must be received in KLTGA's registered office by **12 noon/Thursday, 25 March 2021**

D: NCC DECISION ON NOMINATION FORMS

1. The NCC has the final decision to accept or decline acceptance of any Nomination Form.
2. Candidates who submit nomination forms not completed in full, or completed incorrectly, or without meeting any one or more of the guidelines in Sections A & B above, or completed in a language other than Malay or English language will not be accepted for contesting in the election.

KUALA LUMPUR TOURIST GUIDES' ASSOCIATION (KLTGA)
NOMINATION FORM FOR ELECTION OF 2020-2023 EXECUTIVE COMMITTEE

TICK  ONE ONLY	POSITION NOMINATED	NOMINEE'S PARTICULARS	PROPOSER'S PARTICULARS	SECONDER'S PARTICULARS
	HON.CHAIRMAN	<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> PLEASE PASTE PASSPORT SIZE PHOTO HERE </div>	<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> LEAVE THIS BLANK </div>	<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> LEAVE THIS BLANK </div>
	VICE-CHAIRMAN I (VCI)			
	VICE-CHAIRMAN II (VCII)			
	HON.SECRETARY			
	HON.TREASURER			
	DEPUTY SECRETARY			
	DEPUTY TREASURER			
	COMMITTEE MEMBER			
FULL NAME AS PER NRIC:				
NRIC NUMBER:				
VALID TG LICENSE NUMBER:				
SIGNATURE:				
DATE:				

FOR USE BY NOMINATIONS CLEARANCE COMMITTEE (NCC)

	DATE	TIME	REMARKS/STATUS (COMPLETE/INCOMPLETE)				
NOMINATION FORM RECEIVED							
MEMBERSHIP STATUS VERIFICATION:			2016 {Chairman}	2017 (Chairman)	2018 (Chairman)	2019 (Chairman)	2020 (All positions)
NOMINEE:							
PROPOSER:							
SECONDER:							
PROCESSED/ENDORSED BY NCC CHAIRMAN:			NAME & SIGNATURE:				
SUBMISSION TO EXECUTIVE COMMITTEE:			RECEIVED BY (EXCO NAME & SIGNATURE):				